

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

**The Regular Meeting on Wednesday, June 17, 2009, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.**

**ROLL CALL**

Airport Commissioners:   **John Clark  
Patricia Griffin  
Kirk A. Martin  
Bruce Miller  
Scott Tracy**

Absent :                   **Karen Kahn  
Dolores Johnson**

Staff:                   **Karen Ramsdell, Airport Director  
Hazel Johns, Assistant Airport Director  
Tracy Lincoln, Airport Operations Manager  
Rebecca Fribley, Sr. Property Management Specialist  
Mabel Shatavsky, Airport Commission Secretary**

**PUBLIC COMMENT**

1.       No one wished to speak.

**NOTICES**

2.       That the Lease Review Sub Committee meeting scheduled for Thursday, June 11 was cancelled.
3.       That on Thursday, June 11 at 4:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

**ACTION:**       Presented.

**CONSENT CALENDAR**

4.       SUBJECT:   MINUTES

RECOMMENDATION:   That Commission waive the reading and approve the minutes of the meeting of Wednesday, May 20, 2009.

5.       SUBJECT:   LEASE AGREEMENT – JOSEPH GILES, DBA QUICK RESPONSE TOWING

RECOMMENDATION:   That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Joseph Giles, a Sole

Proprietor, dba Quick Response Towing, for 8,734 square feet of land, at 6160 Robert Kiester Place, at the Santa Barbara Airport, effective July 1, 2009, for a monthly rental of \$1,747, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200914

6. **SUBJECT:** LEASE AGREEMENT – JOHN ROBERT WOOD

**RECOMMENDATION:** That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with John Robert Wood, a Sole Proprietor, for 412 square feet of Building 311, at 1407-A Norman Firestone Road, at the Santa Barbara Airport, effective July 1, 2009, for a monthly rental of \$449, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200915

7. **SUBJECT:** LEASE AGREEMENT – RENE MARINUS DBA GO GREEN ENVIRONMENTS AND RENE MARINUS LANDSCAPING

**RECOMMENDATION:** That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Rene Marinus, dba Go Green Environments and Rene Marinus Landscaping., a Sole Proprietor, for 5,000 square feet of unpaved land, at 105 Kenneth Robert Road, at the Santa Barbara Airport, effective July 1, 2009, for a monthly rental of \$830, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200916

8. **SUBJECT:** LEASE AGREEMENT – R2SONIC, LLC

**RECOMMENDATION:** That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with R2Sonic, LLC, a California Limited Liability Company, for 2,024 square feet of Building 312, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective June 1, 2009, for a monthly rental of \$2,955, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200917

9. **SUBJECT:** JUNE 2009 PROPERTY MANAGEMENT REPORT

**RECOMMENDATION:** That Airport Commission receive the Airport Property Management Reports.

**ACTION:** Motion/Second for approval of the consent calendar by Commissioners Griffin/Clark. Unanimous voice vote.

**LIAISON REPORTS**

**ACTION:** Presented.

## **ADMINISTRATIVE REPORTS**

10. SUBJECT: FY2009-2010 AIRPORT COMMERCIAL/INDUSTRIAL LEASE RATES

RECOMMENDATION: That Airport Commission:

- A. Approve the proposed Fiscal Year 2009-2010 Commercial/Industrial Rental Rates for land and buildings at the Airport, effective July 1, 2009; and
- B. Concur with the continuation of Airport Policies and Procedures regarding the establishment of rental rates, annual rental rate adjustments, and delinquencies.

**ACTION:** Motion/Second to approve the proposed rental rates and concur with the continuation of Airport Policies and Procedures regarding rental rates, annual rental rate adjustments, and delinquencies by Commissioners Martin/Tracy. Unanimous voice vote.

11. SUBJECT: WORLD WAR II MEMORIAL DEDICATION CEREMONY

RECOMMENDATION: That Airport Commission receive a slide presentation of the World War II Dedication Ceremony held May 21, 2009 – Airport Director Karen Ramsdell.

**ACTION:** Presented.

## **DIRECTOR'S REPORT**

12. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
- 1. Air Service
  - 2. Communications Program
  - 3. Airport Noise Abatement Program
  - 4. Property Management
- C. Capital Projects
- 1. Airport Terminal Improvement Project
  - 2. Airfield Safety Projects Wetland Mitigation Plan
  - 3. Goleta Slough Tidal Circulation Demonstration Project
  - 4. Consolidated Rental Car Quick Turn Around Facility

**ACTION:** Presented.

**ADJOURNMENT** 8:55 p.m., on order of Vice-Chair Miller.

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Karen Ramsdell, Airport Director

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Mabel Shatavsky, Recording Secretary